

healthLINK^{SIX}6

SECURE INFORMATION EXCHANGE

BETTER PRACTICE ~ BETTER CARE

Integration Guide

- **Medical Director 3**
- **LAB2, RSDAU, PIT and BROADCAST Messages**
- **HealthLink Messaging System (HMS) 6.5.x**



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Document Control

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16/04/2007	2.4	Bhavesh Daya	Installation Guide Companion for MD3, LAB2 and HMS 6.5.x	N
16/04/2007	2.4	Bhavesh Daya	Installation Guide Companion for MD3, RSDAU and HMS 6.5.x	N
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Before You Begin

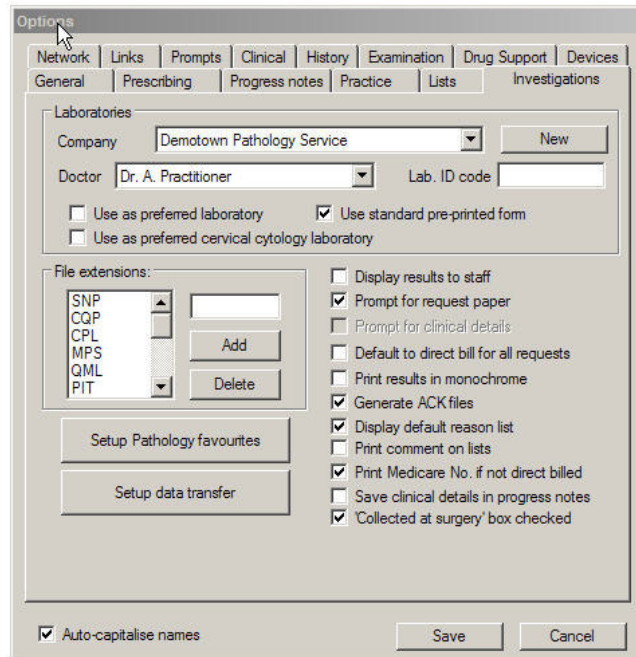
1. Make sure you have installed the latest version of HealthLink SIX messaging system (HMS version 6.5.x) in your system
2. The *HLINK* directory described in this guide should be **shared** and users will need to have **full (read/write) permission** to it. We advise you to use full network paths when you configure the HLINK directory. For example:
 - \\servername\HLINK\HL7_in\LAB2
 - \\servername\HLINK\HL7_in\RSDAU
 - \\servername\HLINK\PIT_in

servername is the name of your computer or server where HealthLink SIX is installed
3. If you are unsure on any of the above, please contact the HealthLink Helpdesk on 1800 125 036

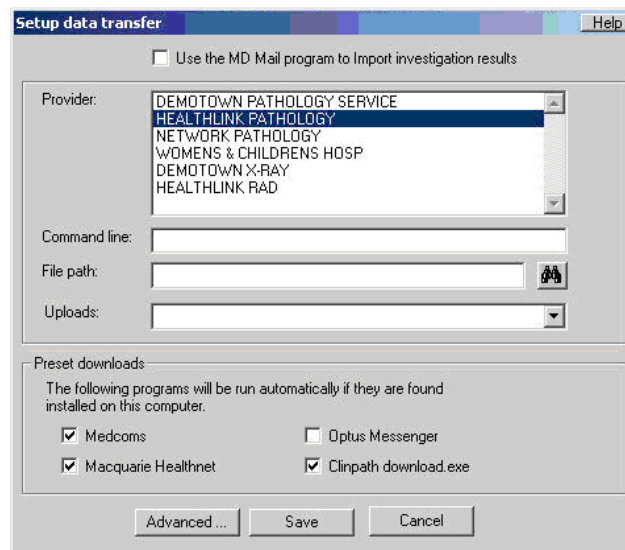
Setting up HealthLink with MD3

Setting Up for HL7 LAB2 and RSDAU

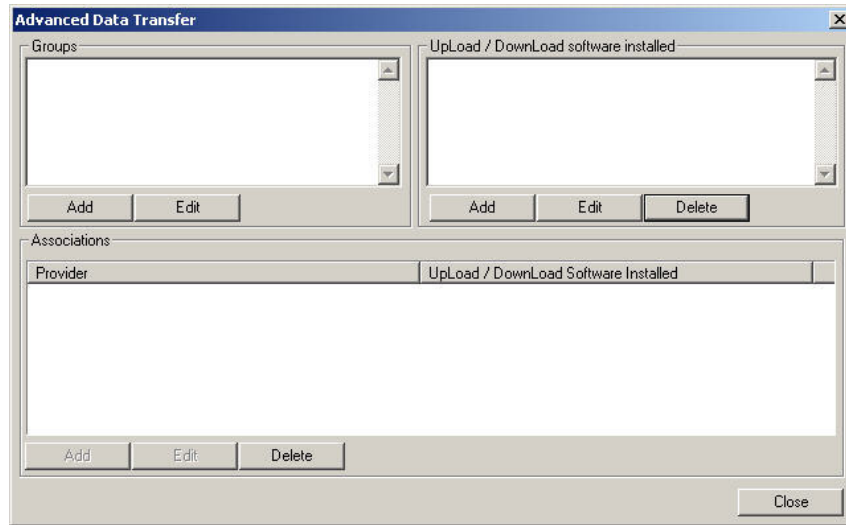
1. Go to **Third Party Import / Export Configuration** window
 - 1.1. Open MD3
 - 1.2. From menu, click **Tools > Options**. The **Options** window will appear
 - 1.3. Click the **Investigations** tab



- 1.4. In the **Investigations** tab, click **Setup data transfer** button. The **Setup data transfer** window will appear



- 1.5. Click **Advanced...** button. The **Advanced Data Transfer** window will appear



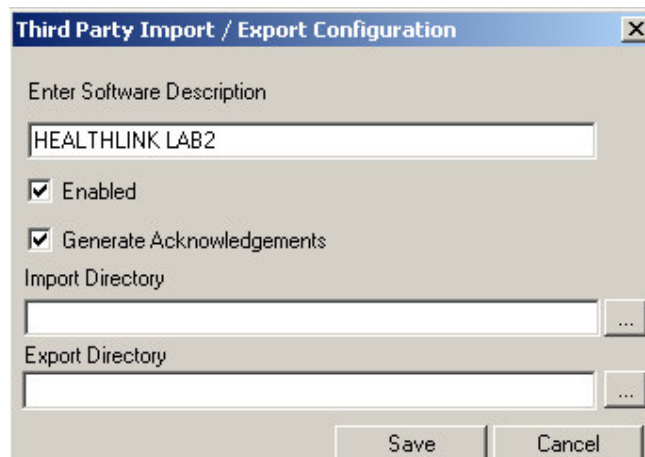
- 1.6. Click the **Add** button directly below the **Upload / Download Software Installed** section. The **Third Party Import / Export Configuration** window will appear

2. Set up the LAB2 messaging

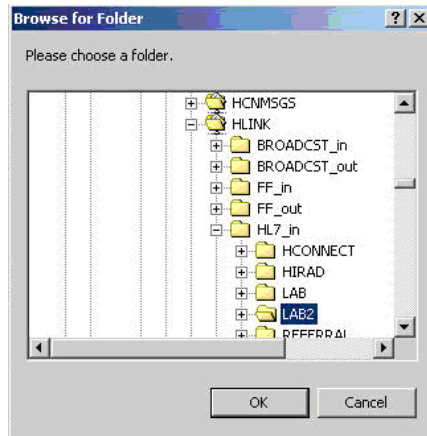
- 2.1. In the **Third Party Import / Export Configuration** window, type **HEALTHLINK LAB2** in the **Enter Software Description** field

PLEASE NOTE: HEALTHLINK LAB2 must be spelt in capital letters and spelt correctly

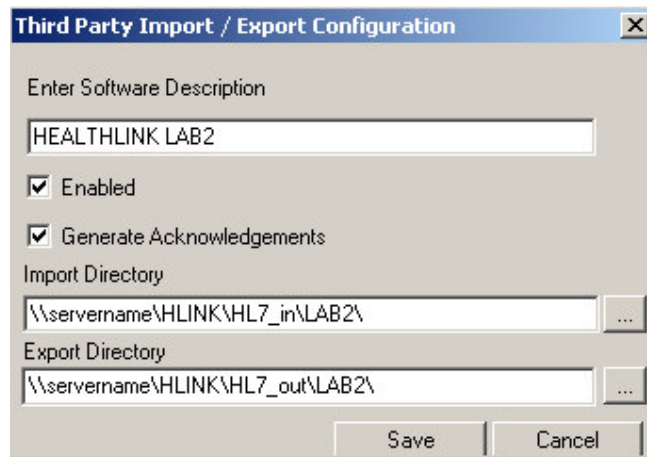
- 2.2. Tick both the **Enabled** and **Generate Acknowledgements** fields



- 2.3. Browse and select the following folders:
- \\servername\HLINK\HL7_in\LAB2 for **Import directory** field
 - \\servername\HLINK\HL7_out\LAB2 for **Export directory** field



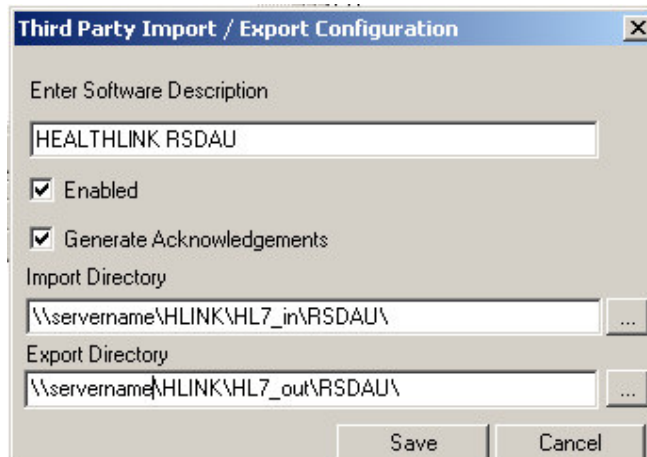
2.4. Click the **Save** button.



3. Set up the RSDAU messaging
From the **Third Party Import / Export Configuration** window
 - 3.1. Type *HEALTHLINK RSDAU* in the **Enter Software Description** field

PLEASE NOTE: HEALTHLINK RSDAU must be spelt in capital letters and spelt correctly

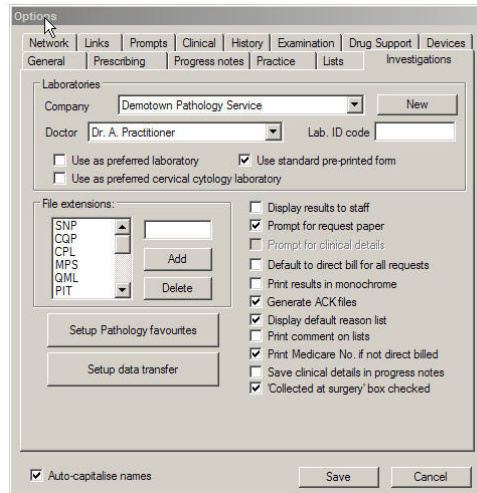
- 3.2. Tick both the **Enabled** and **Generate Acknowledgements** fields
- 3.3. Browse and select the following folders:
 - \\servername\HLINK\HL7_in\RSDAU for **Import directory** field
 - \\servername\HLINK\HL7_out\RSDAU for **Export directory** field
- 3.4. Click the **Save** button.



4. Click the **Close** button in the **Advanced Data Transfer** window
5. Click the **Save** button to close **Setup Data Transfer** window
6. Click the **Save** button to close the **Investigations** tab in the **Options** window

Setting Up for PIT and BROADCAST

1. Check if your provider is in the Company List
 - 1.1. From menu, click **Tools > Options**. The **Options** window will appear.
 - 1.2. Click the **Investigations** tab.



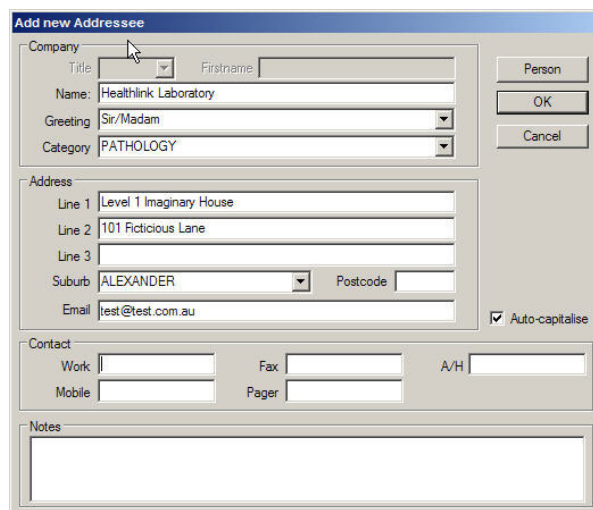
The screenshot shows the 'Options' window with the 'Investigations' tab selected. The 'Laboratories' section is active, showing a 'Company' dropdown menu set to 'Demotown Pathology Service' and a 'Doctor' dropdown menu set to 'Dr. A. Practitioner'. There are several checkboxes for preferences, including 'Use as preferred laboratory', 'Use as preferred cervical cytology laboratory', 'Display results to staff', 'Prompt for request paper', 'Prompt for clinical details', 'Default to direct bill for all requests', 'Print results in monochrome', 'Generate ACK files', 'Display default reason list', 'Print comment on lists', 'Print Medicare No. if not direct billed', 'Save clinical details in progress notes', and 'Collected at surgery' box checked. There are also buttons for 'Add' and 'Delete' in the 'File extensions' section, and 'Setup Pathology favourites' and 'Setup data transfer' buttons. At the bottom, there is a 'Save' button and a 'Cancel' button.

- 1.3. Click on the **Company** drop-down list button (i.e. downward arrow button beside **Company**). If your provider is not included in the **Company** list, you need to add it by following the steps below (either step 2 or step 3)

2. Setting up new pathology/cytology provider

All pathology/cytology providers using the HealthLink service should be entered using the following steps to enable all their requests to be written and recorded correctly in MD3.

- 2.1. From the **Investigations** tab, click on the **New** button. The **Add new Addressee** window will appear



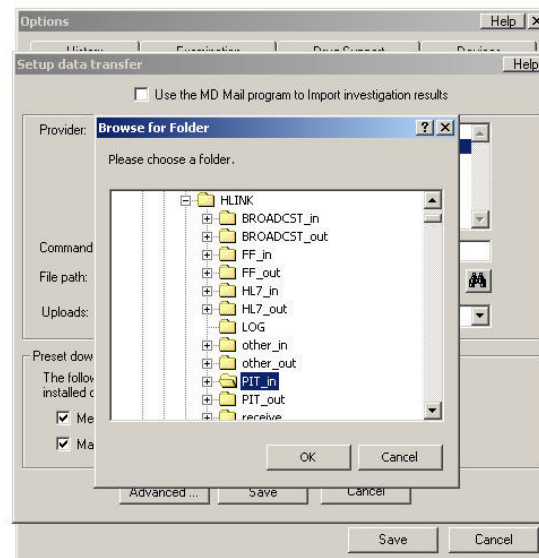
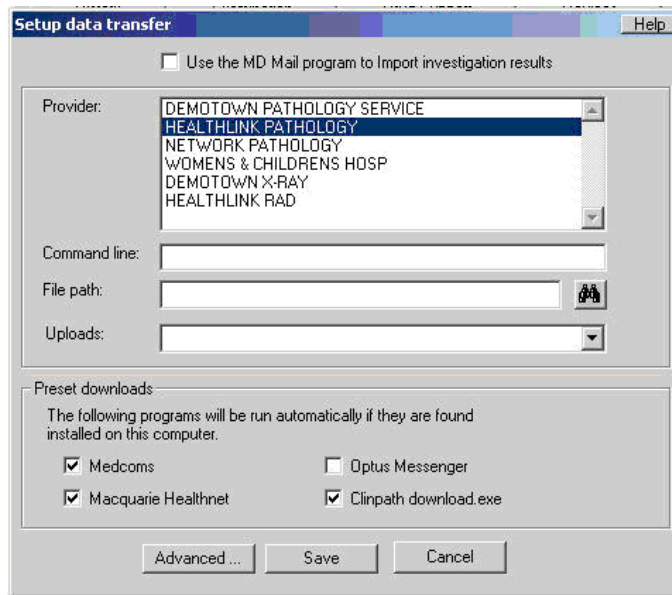
The screenshot shows the 'Add new Addressee' window. It has a 'Company' dropdown menu and a 'Firstname' text field. The 'Name' field contains 'Healthlink Laboratory', the 'Greeting' dropdown is set to 'Sir/Madam', and the 'Category' dropdown is set to 'PATHOLOGY'. The 'Address' section has three lines: 'Line 1' is 'Level 1 Imaginary House', 'Line 2' is '101 Ficticious Lane', and 'Line 3' is empty. The 'Suburb' dropdown is set to 'ALEXANDER' and the 'Postcode' field is empty. The 'Email' field contains 'test@test.com.au'. There are buttons for 'Person', 'OK', and 'Cancel'. At the bottom, there are fields for 'Work', 'Mobile', 'Fax', 'Pager', and 'A/H'. A 'Notes' section is at the very bottom. There is a checkbox for 'Auto-capitalise' which is checked.

- 2.2. Enter the relevant details. (Note: The value for **Category** will default to PATHOLOGY. Do not change this value)
 - 2.3. When done, click **OK** button
3. Setting up new imaging provider

All imaging providers using the HealthLink service should be entered using the following steps to enable all their requests to be written and recorded correctly in MD3.

- 3.1. From the menu click **Tools > Print Options > Imaging > New.**

- 3.2. Enter the relevant details. (Note: The value for **Category** will default to RADIOLOGY. Do not change this value)
 - 3.3. When done, click **OK** button.
4. Set up the PIT and BROADCAST messaging
 - 4.1. Go to the **Setup data transfer** window
 - 4.2. Fill in the **Setup data transfer** window
 - In the **Provider** section, highlight one of your providers using HealthLink service (Note: In this example, HEALTHLINK PATHOLOGY is selected)
 - Browse and select the following folders for **File path** fields:
 - \\servername\HLINK\PIT_in
 - If you are in **South Australia, Western Australia** or **Tasmania** browse and select \\servername\HLINK\FF_in\BROADCAST

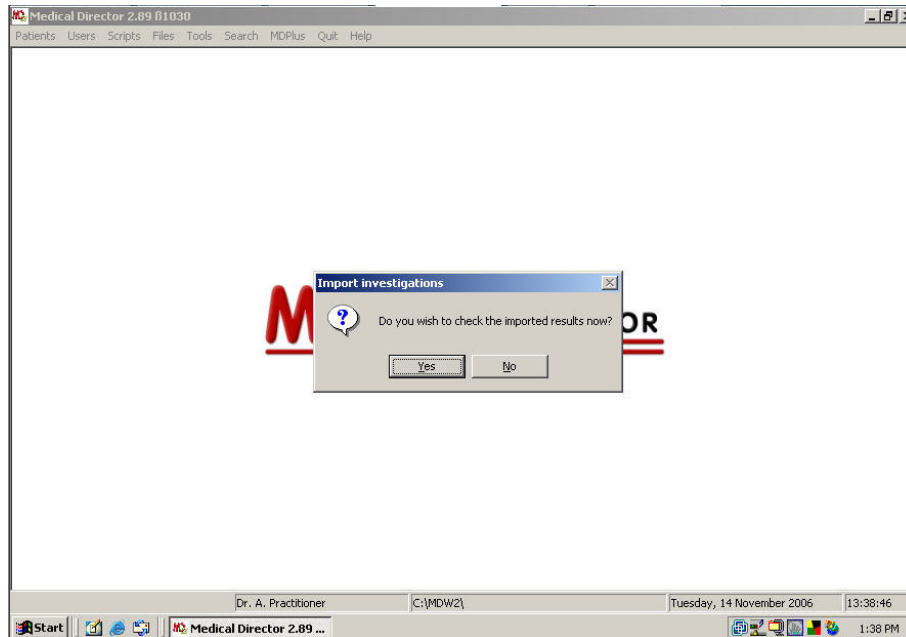


4.3. Click the **Save** button.

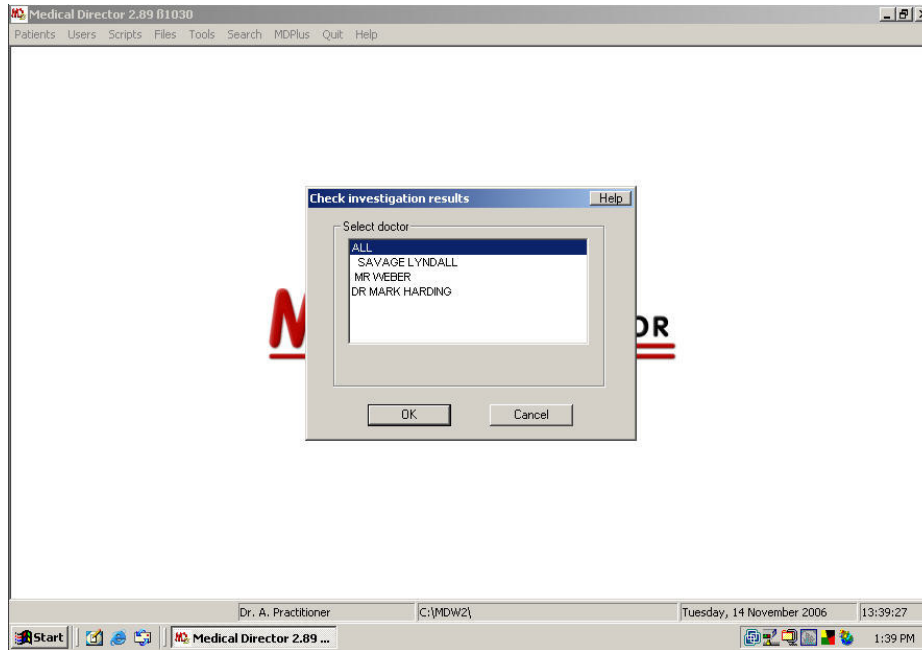
5. Click the **Close** button in the **Advanced Data Transfer** window
6. Click the **Save** button to close **Setup Data Transfer** window
7. Click the **Save** button to close the **Investigations** tab in the **Options** window

Importing Messages into MD3

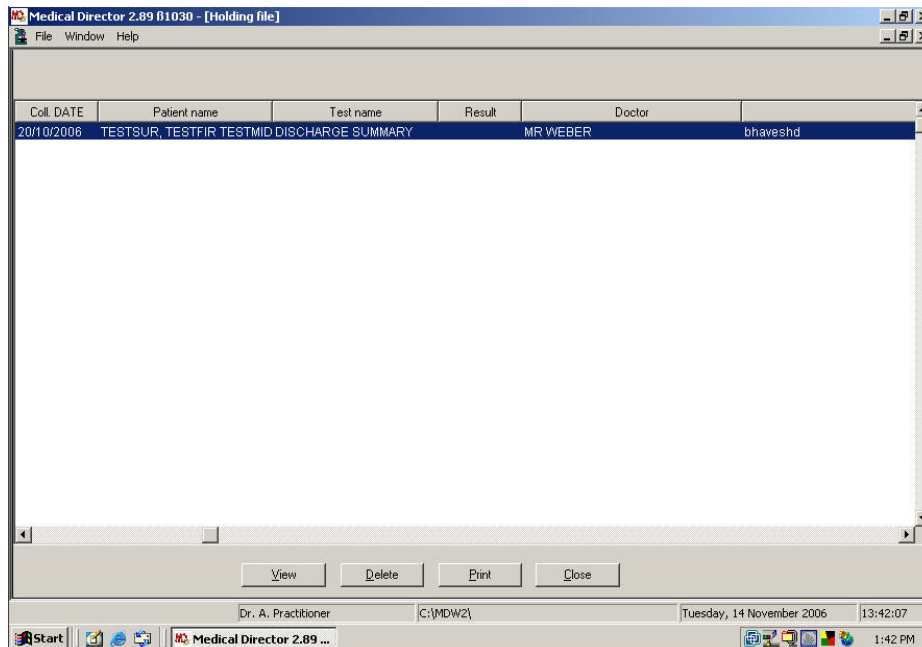
1. To import message into MD3, press the F4 key
 - Alternatively, from the MD3 menu, click **Investigations > Download**
2. Click the **Yes** button to view the imported results.



3. Select the name of Doctor for which you want to view the investigation results and click the **OK** button (MD3 recommends that you select a specific Doctor instead of selecting ALL).



4. A list of the current messages will be displayed. Double click on the message you want to open.



Medical Director Support Contact Details

Phone: 1800 788 802

Web: <http://www.hcn.net.au>

Australia

Phone toll free: 1800 125 036
7.00am – 7.00 pm Monday-Friday
(AEST)

Email

helpdesk@healthlink.net

If there is a communication problem
Make it our problem

www.healthlink.net

Contact us: **Australia** 1800 125 036 **New Zealand** 0800 288 887

