

# healthLINK<sup>SIX</sup>6

SECURE INFORMATION EXCHANGE

BETTER PRACTICE ~ BETTER CARE

## Installation Guide Companion

Applicable to set up **Incisive Medical Systems** for LAB2 & Referral & Discharge Summaries & Letters (RSD) messages

HealthLink Messaging System (HMS) 6.5.x



Date First Version	18 <sup>th</sup> July 2007
Date Last Change	21 August 2008
Document Name	Installation Guide Companion
Document Version	1.1
Software Version	HealthLink Version 6.5.x
Author	

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## Table of Contents

Disclaimer .....	2
Table of Contents .....	3
1 Setting up Incisive Medical Systems with HealthLink.....	4
1.1 To set up to receive Lab results .....	4
1.2 To set up to receive Letters & Discharge summaries .....	5
2 To setup Incisive Medical Systems to send acknowledgements .....	5
2.1 To set up Lab acknowledgements .....	5
2.2 To set up Letters & Discharge acknowledgements.....	5
2.3 To set up to Send Letters & Discharge summaries.....	5
3 Importing Messages .....	6

# 1 Setting up Incisive Medical Systems with HealthLink

**Please note:** You will need to have the latest version of HealthLink SIX messaging installed. The HLINK directory will need to be shared and users will need to have read/write permissions to it.

If you are unsure about whether you have the latest HealthLink SIX software, or whether you have HealthLink at all then please contact the HealthLink helpdesk on 1800 125 036

The Incisive Medical Systems application must be installed and running on the computer where the HealthLink application is installed. These instructions are only applicable for HL7 files being sent through HealthLink. The configuration of SPM to be used with HealthLink should be done by Incisive Software.

Once the HealthLink application is installed, call Incisive Software and they will make the necessary changes within SPM to pick up all the HealthLink files.

The HLINK folder should be shared so that everyone can see it, the permissions should be set so that everyone has Full Control, Change and Read. Then add the entry in the spm.ini file [HL7] SkipHMS=True. No further setup needs to be done within the Incisive Medical Systems application to receive Lab results or receive Letters and Discharge Summaries. The processing of Lab Results and Letters and Discharge summaries downloaded to the HLINK directory into the database can be a manual or automated task (using System Tools – Scheduled Task).

A shortcut to HL7.EXE (in the SPMWIN directory) should be created on the Desktop of the computer that has HealthLink installed. This shortcut should not be on any other computer.

In addition to this, a scheduled task can be set up to run every two hours (or the same interval as set up in the HealthLink Scheduler). Schedule the task to run approximately 15 minutes after the start time as set up in the HealthLink Scheduler. If there are other files being received through other systems, eg Argus, Promedicus, Fetch etc, then the Schedule Task for HL7.exe should be run first before the ones for HL7QLD.exe and Pit.exe.

As Provider numbers are used to match 'messages' with the correct doctor in the database, advise all senders of the doctor's provider numbers and 'edi' account details. In the Incisive application please check that the doctor's provider number(s) are set up for each location. Do this via Setup – User – Provider Numbers. For each location that the doctor works from set the Provider Number.

## 1.1 To set up to receive Lab results

No set up is required and the Lab Results will be picked up from  
\\Servername\HLINK\HL7\_in\LAB2.

### ***1.2 To set up to receive Letters & Discharge summaries***

No set up is required and the Letters & Discharge Summaries will be picked up from  
\\Servername\HLINK\HL7\_in\RSDAU.

## **2 To setup Incisive Medical Systems to send acknowledgements**

No set up is required.

### ***2.1 To set up Lab acknowledgements***

No set up is required.

### ***2.2 To set up Letters & Discharge acknowledgements***

No set up is required.

### ***2.3 To set up to Send Letters & Discharge summaries***

On each workstation the HealthLink Out Path needs to be set in the Incisive application. Do this via Setup – Workstation – Workstation Paths. In the section 'HealthLink Out Path' enter the pathname. This should be similar to the following:

\\Servername\HLINK\HL7\_Out\RSDAU

***Please note:*** The system paths mentioned above correspond to network locations. The network locations will vary from site to site. It is best practice to use full network paths to browse to the HLINK folder location. The HLINK directory will need to be shared and users will need to have read/write permissions to it.

*If you are unsure about the paths mentioned above or have any other queries, please call the HealthLink helpdesk on 1800 125 036.*

### 3 Importing Messages

To set up the automated import routine, set HL7.EXE to run as a Scheduled Task under Windows.

To manually “import” the messages press the ‘Transfer HealthLink Messages to Incisive’ icon located on the desktop of the computer that has the HealthLink application installed.

Once the messages have been imported into the database, these can be viewed in Utilities – View Lab Mail or View RSD Mail.

If any messages are being sent that do not incorporate the doctors provider number in the appropriate section of the message, these will appear in the ‘Unclaimed Lab Mail’ or ‘Unclaimed RSD Mail’ sections. Please advise the sender immediately of the doctor’s provider number(s). Please refer to the Incisive documentation on how to assign the messages to the correct user.

If the problem persists, please contact Incisive Medical Systems on 1800 467-287.

**Notes**

